

The Office of Service-Learning Civic Leaders Internship Program 2002-2003 Annual Report

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Program Goals and Objectives:

- *Create opportunities* for undergraduates to participate in state government internships for academic credit
- *Provide a sound academic foundation* for state leadership internships. Interns will be placed in positions that are related to their majors, reflect their future graduate school or professional interests, and respect students as learners.
- *Encourage a sense of civic responsibility and a commitment to civic leadership* in undergraduates across disciplines. By exposing students to civic leadership in positive and well-supported learning environments, we hope to encourage a commitment to leadership and civic engagement as a lifelong enterprise.
- *Support participation of faculty* as mentors and advisors of undergraduate interns.

Program Description:

The Civic Leaders Internship Program supports undergraduate students who serve the State of Missouri through internship opportunities in publicly funded offices. Examples of internship sites include the Office of the Governor and the Lieutenant Governor, the Attorney General, State Representatives and Senators, and state Departments such as Agriculture and Social Services.

Students involved with CLIP may choose to intern part-time (6-16 hours per week) or full-time (30-40 hours per week). They receive internship credit hours either through the Office of Service-Learning or through their academic departments. Full-time interns are also required to enroll, under the supervision of a faculty mentor, in independent research that is relevant to and supports the internship experience. Full-time interns receive a \$1,500 stipend to support expenses they incur during the internship.

Field Coordination:

The MU Civic Leaders Internship Program provides support for and advocates the needs of both students and placement sites. Before placing a student at a site, the internship coordinator meets with site supervisors to discuss the duties that interns will carry out, the number of days and hours the intern will work, and any special job training or qualifications. In this way, both the student and the internship site can be assured of a productive match. Additionally, site visits throughout the semester ensure that the internship continues to be a positive learning experience for the student.

Internship Placements and Student Degree Programs:

78 undergraduates from degree programs across campus participated in CLIP internships during the 2002-03 academic year. Degree programs represented include Political Science, Business, Communication, Psychology, Sociology, Agriculture, and Journalism. (See Appendix A, a list of students, academic programs, and placement sites.)

Federal Government Internships:

We have funded four students to spend the summer in internships in Washington, D.C. Placements include working in the White House, with U.S. Representative Sam Graves – MO, 6th District, with U.S. Representative Roy Blunt – MO, 7th District, and with U.S. Representative Ed Pastor – AZ, 4th District.

State Government and Leadership Class (235 GH):

During winter semester, CLIP offered a 3-hour class entitled "State Government and Leadership" through the Honors College. Twelve students from MU and UMR enrolled in the class, which included part-time and full-time interns, as well as student lobbyists from ASUM. The class, which was taught in the Capitol Building in Jefferson City, included topics such as the budget process, leadership theory, term limits, and government ethics. Classes were taught by professors, elected officials, and other professionals. (See Appendix B for syllabus and list of speakers.)

Internship Program Assessment:

Site Final Evaluation of Intern's Performance

<u>Performance Area</u>	<u>Excellent/Good</u>	<u>Average</u>	<u>Needs Help</u>	<u>Can't Rate</u>
Work Product	100%	0%	0%	0%
Dependability	95%	5%	0%	0%
Adaptability	98%	2%	0%	0%
Ability to get along	100%	0%	0%	0%
Attitude	97%	3%	0%	0%
Initiative	98%	2%	0%	0%
Responsibility and Judgment	98%	2%	0%	0%
Overall rate of performance	100%	0%	0%	0%

Student Final Evaluation of CLIP

Performance Area	<u>Excellent/ Very Good</u>	<u>Good</u>	<u>Average</u>	<u>Poor/Below Average</u>
Application Process 6% N/A	70%	13%	9%	2%
Interview Process 5%	72%	17%	3%	3%
Placement Process 8%	70%	17%	2%	3%
Orientation 11%	39%	20%	9%	20%
Class Requirements 2%	36%	25%	17%	20%
Accessibility of Coordinator 2%	90%	3%	5%	0%
Overall Experience	80%	13%	7%	0%
0%				

The category “N/A” represents those students that did not fill out a specific part of the evaluation on CLIP, or felt that category was not applicable to their experience with CLIP.